



Activity	Responsibility for Action			Approved By			Details
	LSHTM	Partner	Both	LSHTM	Partner	Both	

Activity

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	LSHTM	Partner	Both	LSHTM	Partner	Both	

Collection of tuition fees

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	LSHTM	Partner	Both	LSHTM	Partner	Both	
Production and distribution of teaching materials							
Access to library resources and any annual updates to stock							
Ensuring student access to							

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	LSHTM	Partner	Both	LSHTM	Partner	Both	
Collection of work submitted for assessment							
Appointment of examiners, both internal and external							
Marking and other assessment activities							
Confirmation of examination results							
Provision of assessment marks							



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	LSHTM	Partner	Both	LSHTM	Partner	Both	
Other pastoral support, such as counselling, accommodation advice etc.							
Student Monitoring							
Annual reporting requirements Provision of student data, e.g. contact details, assessment results							





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Reporting the outcome of examination to student							